Application for Funding Support under the Gifted Education Fund to Organise Off-school Advanced Learning Programmes (OSLAPs)

eForm91: User Guide

Step 1: Open a web browser and enter <eformss.edb.gov.hk/eformss/Login> in the address bar. Select "PUBLIC LOGIN".

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Step 2: Enter your email address and select "GET ONE-TIME PASSWORD". Alternatively, you may log in using iAM Smart.

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Ľ.	Support Hotline	-	Email: edb.osalp@gmail.com			
			GET ONE-TIME PAS			

Step 3: Check your email inbox for an email with the one-time password. Input the password and select "LOGIN".



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Step 4: Select "E-FORMS APPLICATION", then select "91.Gifted Education Fund Application for Funding Support to Provide Off-school Advanced Learning Programmes for Gifted Students Application Form" from the list of forms.

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r.	Support Hotline	
		SEARCH APPLICATION



Step 5: Step 1 of the eForm consists of "Important Notes". After reading through Important Notes and Personal Information Collection Statement, check the box next to the statement "I have read, understood and agreed to the above terms and conditions." Then, select "NEXT".



Classes of Transferees

- 3. The personal data you provide will be made available to persons working in EDB. Apart from this, they may be transferred or disclosed to the parties or in the circumstances listed below:-
 - (a) other Government bureaux and departments, including Education Bureau, for the purposes mentioned in paragraph 1 above;
 - (b) the school to which the form relates for the purposes mentioned in paragraph 1 above;
 - (c) where you have given your prescribed consent to such disclosure; and
 - (d) where such disclosure is authorised or required under the law or court order applicable to Hong Kong.

Access to Personal Data

4. You have the right to request access to and correction of your personal data held by EDB. Request for access or correction of personal data should be made in writing to the Executive Officer (Gifted Education) at Room E328, 3/F, East Block, Education Bureau Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon or at exoge@edb.gov.hk.

I have read, understood and agreed to the above terms and conditions.

NEXT

Step 6: Step 2 of the eForm consists of "Application Information", which includes (i) Part A: Programme particulars, (ii) Part B: Summary of programme proposal, and (iii) Part C: Declaration and consent. Parts marked with an asterisk (*) are mandatory and must be completed. After filling in all parts, select "NEXT".

Home > eFormSS			edb.osalp@gmail.com	Public 👻	Logout	
Gifted Education Fund Application for Funding Support to Provide Off-school Advanced Learning Programmes for Gifted Students Application Form						
Step 1 Important Notes	Step 2	 Application Information 				
	*: mandatory fields					
Step 2 Application	Part A F	Programme particulars				
Information	1.	Title of programme (English):*				
Step 3 Confirmation		Title of programme (Chinese):*				
	2.	Theme(s) of programme:*				
		STEAM-related Mentorship Programme				
		Humanities and Social Science Research Programme				
		Apprenticeship and Entrepreneurship Programme				
		Self-initiated Research Study				
		Others				

Part C Declaration and consent					
	I have read and fully understood the Guide to Applicants. I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government sources.				
information will render t	 I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund. 				
that the information pro-	I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.				
	sals submitted will be processed on a co rves the right of final decision in the selec	mpetitive basis for the Gifted Education Fund and the tion process.			
	Applicant organisation*	Supporting organisation(s) (if any)			
Name and post title	Chris Wong, Managing Direct				
Name of organisation	Gifted Education Limited				
		BACK SAVE NEXT			

You may save your application anytime by selecting "SAVE" at the bottom of the page. To return to your application, go back to Step 4 above and select "IMPORT".

Part C Declaration and co	onsent					
I have read and fully understood the Guide to Applicants . I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government source						
information will render th	 I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund. 					
that the information prov	 I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes. 					
	sals submitted will be processed on a co ves the right of final decision in the selec	mpetitive basis for the Gifted Education Fund and the tion process.				
	Applicant organisation*	Supporting organisation(s) (if any)				
Name and post title	Chris Wong, Managing Direct					
Name of organisation	Gifted Education Limited					
		BACK SAVE NEXT				



Step 7: Step 3 of the eForm consists of confirmation. The system will display all the information you have entered in the form of a preview. Check and make sure that all the information is correct. If changes are needed, select "BACK". If not, select "SUBMIT".



Part C Declaration and consent

I have read and fully understood the Guide to Applicants. I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government sources.

I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund.

I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.

	Applicant organisation	Supporting organisation(s) (if any)
Name and post title	Chris Wong, Managing Director	N/A
Name of organisation	Gifted Education Limited	N/A
		BACK

Step 8: After submitting your application, a notification box pops up, indicating that "Application procedures are NOT completed yet". At the same time, you will receive an email bearing a reference number.

*** Application proce	dures are NOT completed yet ***				
Application procedures ar following procedures:	Application procedures are not completed yet. You are required to complete the following procedures:				
2. ask the head of organis	 download the application form you have submitted and print it; ask the head of organisation to sign and stamp the application form; and scan the signed and stamped application form and upload it onto the system 				
	of notification has been sent to your registe at your application procedures are NOT co		d that any inaccurate ny payment made must be		
received by EDB, you will	d all application procedures and your applic receive a confirmation email.	cation has been	iide to Applicants. I agree d Secretariat and related d purposes.		
Reference number: Form0	91000062	CLOS	ifted Education Fund and E		
	Applicant organisation	Supporting	organisation(s) (if any)		
Name and post title	Chris Wong, Managing Director	N/A			
Name of organisation	Gifted Education Limited	N/A			
			BACK SUBMI		



Step 9: The status of the form will become "Pending applicant's submission of signed and stamped application form" and a notice that reads "This form has not been finished yet. It is still pending for your next action: Review and Submit. Please print the PDF file for signature of the head of organisation and/ or supporting organisation with organisation chop." appears. Select "PREVIEW PDF" and print the application form. Ask the head of organisation to sign and stamp the form before you scan it and upload it onto the system.



Part C Declaration and consent

I have read and fully understood the Guide to Applicants. I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government sources.

I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund.

I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.

	Applicant organisation		Supporting organis	sation(s) (if ar	ıy)
Name and post title	Chris Wong, Managing	Chris Wong, Managing Director			
Name of organisation	Gifted Education Limit	Gifted Education Limited			
	PREVIEW PDF	EDIT	RETURN TO APPLICANT	REJECT	SUBMIT

Status: Pending applicant's submission of signed and stamped application form Version: 0 Ref. No.: Form091000062

Part C Declaration and consent

- 1. I have read and fully understood the Guide to Applicants. I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government sources.
- 2. I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund.
- I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to eApplicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.
- I understand that proposals submitted will be processed on a competitive basis for the Gifted Education Fund and the Education Bureau reserves the right of final decision in the selection process.

	Applicant organisation	Supporting organisation(s) (if any)
Signature of Head of organisation		
Name and post title	Chris Wong, Managing Director	
Name of organisation	Gifted Education Limited	
Official chop of organisation		
Date		

Step 10: When the signed and stamped application form is ready, select "SUBMIT" to upload it. When you see a pop-up message, select "CONFIRM".

Part C Declaration and consent

I have read and fully understood the Guide to Applicants. I certify that our organisation meets the eligibility criteria for application and that there is no duplication of funding for the same programme(s) from other government sources.

I certify that all the information given in this application is true and accurate. I understand that any inaccurate information will render the application invalid, any grant approved will be withheld and any payment made must be refunded to the Gifted Education Fund.

I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.

	Applicant organisation	Supporting organisation(s) (if any)
Name and post title	Chris Wong, Managing Director	N/A
Name of organisation	Gifted Education Limited	N/A
	PREVIEW PDF EDIT	RETURN TO APPLICANT REJECT SUBMIT

Part C Declaration and conse	nt		
1	od the Guide to Applicants. I certify t	n c	ts the eligibility criteria ther government nat any inaccurate payment made must be
I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes. I understand that proposals submitted will be processed on a competitive basis for the Gifted Education Fund and the Education Bureau reserves the right of final decision in the selection process.			
	Applicant organisation	Supporting organi	sation(s) (if any)
Name and post title	Chris Wong, Managing Director	N/A	
Name of organisation	Gifted Education Limited	N/A	
	PREVIEW PDF EDIT	RETURN TO APPLICANT	REJECT SUBMIT

Select "Choose File" and upload the signed and stamped application form, alongside other registration documents (if applicable), onto the system. When an attachment has been uploaded, you will be able to see its file name. After uploading all documents, select "NEXT".

Home > eFormSS > Form Approval edb.osalp@gmail.com Public > Logout				
Gifted Education Fund Application for Funding Support to Provide Off-school Advanced Learning Programmes for Gifted Students Application Form				
Step 1 Application Information	Reference ID: Form091000062 Submitted Date: 2024-05-13 15:04:15 Status: Pending applicant's submission of signed and stamped application form	nd Submit		
Step 2 Confirmation	Reminders	u Subinit		
	Documents to be uploaded: - One duly completed application form with the programme proposal. - A photocopy of the applicant organisation's relevant registration document (e.g. Busin Certificate) or exemption from tax under section 88 of the Inland Revenue Ordinance,			
	Attachment*			
_	Choose File OUpload Rules			
		CANCEL EDIT MODE NEX	кт	

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Gifted Education Application for Students Application For	Funding Support to Provide Off-school Advanced Learning Programmes for Gifted
Step 1 Application Information Step 2	Reference ID: Form091000062 Submitted Date: 2024-05-13 15:04:15 Status: Pending applicant's submission of signed and stamped application form (i) Notice: This form has not been finished yet. It is still pending for your next action: Review and Submit
Confirmation	Reminders
	Documents to be uploaded: - One duly completed application form with the programme proposal. - A photocopy of the applicant organisation's relevant registration document (e.g. Business Registration Certificate) or exemption from tax under section 88 of the Inland Revenue Ordinance, if applicable.
	Attachment*
	Choose File OUpload Rules
	Application form (signed and stamped).pdf
	Business Registration Certificate.pdf
	CANCEL EDIT MODE NEXT

Step 11: A notice that reads "This form has not been finished yet. It is still pending for your next action: Review and Submit." will be shown. Select "NEXT" at the bottom of the page.

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Gifted Education Fu Application for Fund Students Application Form	and Ing Support to Provide Off-school Advanced L	earning Programmes	for Gifted	Ł
Step 1 Sub	erence ID: Form091000062 mitted Date: 2024-05-13 15:04:15 us: Pending applicant's submission of signed and stamped applic Notice: This form has not been finished yet. It is still pending for your next			
	tion Part A Programme particulars EDIT THIS SECTION			
1.	Title of programme (English): testing Title of programme (Chinese): 測驗進行中			
2.	Theme(s) of programme: STEAM-related Mentorship Programme Humanities and Social Science Research Programme	indexts of Secondary (and 2):		
5.	Target beneficiary (preferably around 50 students; e.g. 50 stu testing	idents at Secondary 1 and 2):		

I understand that proposals submitted will be processed on a competitive basis for the Gifted Education Fund and the Education Bureau reserves the right of final decision in the selection process.				
	Applicant organisation	Supporting organisation(s) (if any)		
Name and post title	Chris Wong, Managing Director	N/A		
Name of organisation	Gifted Education Limited	N/A		
Attachment Application form (signed and stamped).pdf				
Business Registration Certifica	ate.pdf			
		CANCEL EDIT MODE BACK NEX	хт	

Step 12: The status of the application form will become "Pending receipt by EDB", meaning that the application form has been sent to EDB, pending their receipt and review. You may select "PREVIEW PDF" to download the application form you have uploaded.

Home > eFormSS > Form Approval edb.osalp@gmail.com Public * Logout				
Application for Students	Gifted Education Fund Application for Funding Support to Provide Off-school Advanced Learning Programmes for Gifted Students Application Form			
Step 1 Review and Edit	Submitted Date: 2024-00-10 10.04.10			
Step 2	ep 2 Part A Programme particulars			
Approval	1. Title of programme (English): testing			
	Title of programme (Chinese): 測驗進行中			
	2. Theme(s) of programme: STEAM-related Mentorship Programme Humanities and Social Science Research Programme			

I have read the Personal Information Collection Statement stipulated in Annex II of the Guide to Applicants. I agree that the information provided in this application will be used by the Gifted Education Fund Secretariat and related government bureaux/ departments to process the application and for other directly related purposes.

	Applicant organisation	Supporting organisation(s) (if any)
Name and post title	Chris Wong, Managing Director	N/A
Name of organisation	Gifted Education Limited	N/A
Attachment		
Application form (signed and s Business Registration Certifica		
		PREVIEW PDF

Step 13: After EDB has received your application form, you will receive a confirmation email, informing you that "you have completed the application procedures and your application has been received". As noted in the email, EDB may request additional information from you if necessary. You should check your email regularly for emails from EDB. At the same time, the status of the application form will turn "Application completed".



Home > eFormSS > FormApproval edb.osalp@gmail.com Public < Logout				
Application for Students	Gifted Education Fund Application for Funding Support to Provide Off-school Advanced Learning Programmes for Gifted Students Application Form			
Step 1 Review and Edit Step 2	view and Edit Status: Application completed Bott A Brogramme particulars			
Approval	1. Title of programme (English): testing Title of programme (Chinese): 測驗進行中			
	2. Theme(s) of programme: STEAM-related Mentorship Programme Humanities and Social Science Research Programme	•		