

Note of Submission for Review of Textbooks for Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (Elective Part)

A. Guidelines and Procedures

Publishers should read this Note in conjunction with the latest version of the following:

- (1) “Guiding Principles for Quality Textbooks”;
- (2) “Guidelines on Submission of Printed Textbooks for Review” / “Guidelines on Submission of e-Textbooks for Review”;
- (3) “Printed Textbook Writing Guidelines for the Senior Secondary Business, Accounting and Financial Studies Curriculum (Secondary 4-6)”;
- (4) Glossary of Terms Commonly Used in the Teaching of Business, Accounting and Financial Studies in Secondary Schools, available at:

https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/technology-edu/resources/BAFS_glossary_updated_as_at_Aug_2025.pdf

Unless otherwise specified in the following paragraphs, publishers should observe the procedures and requirements of submission of Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (Elective Part) textbooks for review as stipulated in the above-mentioned documents.

B. Curriculum Documents

Textbooks should be written to support and with reference to the curriculum documents and the supporting materials of Business, Accounting and Financial Studies Curriculum (Secondary 4-6) which is accessible at:

https://www.edb.gov.hk/attachment/en/curriculum-development/kla/technology-edu/curriculum-doc/BAFS%20C&A%20Guide_e_oct%202020_clean.pdf

C. Submission Schedule

Before February 2028, for printed textbooks (Compulsory Part) currently included on the Recommended Textbook List, publishers should follow the instructions below if they intend to submit Business, Accounting and Financial Studies Curriculum (Secondary 4-6) **(Elective Part)** textbooks for review with respect to the curriculum documents stated in Part B of this Note. Three submission options are available. Details are as follows.

Option	<u>Option A</u> Submission of both strands in one batch	<u>Option B</u> Submission of both strands in two batches		<u>Option C</u> Submission of only one strand in one batch
Content of submission	All units of elective part textbooks for both Accounting Strand and Business Management Strand	<u>First batch</u> All units of elective part textbooks for Accounting Strand or Business Management Strand	<u>Second batch</u> All units of elective part textbooks for the remaining Strand	All units of elective part textbooks for Accounting Strand or Business Management Strand
Designated Submission Period	2 July 2027 – 29 July 2027	2 July 2027 – 29 July 2027	15 October 2027 – 16 November 2027	2 July 2027 – 29 July 2027

- (1) **Before February 2028**, publishers are allowed to submit **corrigenda or applications for RMA for Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (Compulsory Part)** printed textbooks currently on the Recommended Textbook List (RTL). Submission of new sets / revised edition Business, Accounting and Financial Studies Curriculum (Secondary 4-6) textbooks (Compulsory Part) will **NOT** be accepted.
- (2) **From February 2028 onwards**, all Business, Accounting and Financial Studies Curriculum (Secondary 4-6) textbooks submitted for review must include **all units from both the Compulsory and Elective parts** of at least one strand (Accounting Strand / Business Management Strand) and they must be submitted together.

D. Release of Textbook Review Reports, Checking Procedures and Textbook Availability

The expected dates of the release of the textbook review reports, checking procedures (if applicable) for both printed textbooks written for Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (**Elective Part**), and the textbooks being available for students under designated submission period are tabulated below:

Option	Option A	Option B		Option C
		First batch	Second batch	
Release of textbook review reports	December 2027	February 2028		February 2028
Checking procedures (if applicable)	December 2027	February 2028		February 2028
Included on RTL/ e-RTL	February 2028	February 2028		February 2028
Textbooks available for students	September 2028	September 2028		September 2028

- (1) For textbooks submitted in the designated period in Part C, the review results of printed textbooks written for Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (**Elective Part**) will be released in December 2027 for Option A, and February 2028 for Options B & C respectively. All textbooks will be included on the RTL in February 2028.
- (2) When more than one publisher has submitted textbooks of Business, Accounting and Financial Studies Curriculum (Secondary 4-6) (**Elective Part**) in the same submission period, the review results of all the textbooks concerned will be released at the same time.

Textbook Committee Secretariat
September 2026