

Note of Submission for Review of Textbooks for Information and Communication Technology (Secondary 4 – 6) (Elective Part)

A. Guidelines and Procedures

Publishers should read this Note in conjunction with the latest version of the following:

- (1) “Guiding Principles for Quality Textbooks”;
- (2) “Guidelines on Submission of Printed Textbooks for Review” / “Guidelines on Submission of e-Textbooks for Review”;
- (3) “Printed Textbook Writing Guidelines for Information and Communication Technology (Secondary 4 – 6)” / “e-Textbook Writing Guidelines for Information and Communication Technology (Secondary 4 – 6)”; and
- (4) Glossary of Terms Commonly Used in the Teaching of Information and Communication Technology in Secondary Schools, available at:
https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/technology-edu/resources/computer-edu/ICT_glossary.pdf

Unless otherwise specified in the following paragraphs, publishers should observe the procedures and requirements of submission of Information and Communication Technology (Secondary 4 – 6) (Elective Part) textbooks for review as stipulated in the above-mentioned documents.

B. Curriculum Documents

Textbooks should be written to support and with reference to the curriculum documents of Information and Communication Technology (Secondary 4 – 6) which is accessible at:
https://www.edb.gov.hk/attachment/en/curriculum-development/kla/technology-edu/curriculum-doc/ICT_C&A_Guide_e_final.pdf

C. Submission Schedule

Before February 2028, publishers should follow the instructions below if they intend to submit Information and Communication Technology (Secondary 4 – 6) textbooks for review with respect to the curriculum documents stated in Part B of this Note.

- (1) **For printed and e-textbooks (Compulsory Part) currently included on the Recommended Textbook List / Recommended e-Textbook List (RTL/e-RTL)**, publishers should submit the **all options of the Elective Part** in the **Designated Submission Period** as shown in (3) below. **For the Compulsory Part**, publishers could submit **revised editions** in the 2026 3rd submission period, the 2027 1st submission period and the 2027 2nd submission period. Please refer to timetables stipulated in the *Guidelines on Submission of Printed Textbooks for Review / Guidelines on Submission of e-Textbooks for Review* for the dates of the submission periods.
- (2) **For new printed and e-textbooks**, publishers should submit **the whole set of textbooks**, including both the Compulsory Part and the Elective Part **in the Designated Submission Period** as shown in (3) below.
- (3) The date of the **Designated Submission Period** and the corresponding content for textbooks submitted during the period are tabulated below:

	For printed and e-textbooks currently on the RTL/e-RTL	For new printed and e-textbooks
Content of submission	<u>All options</u> of the <u>Elective Part</u> of existing textbooks on the RTL/e-RTL must be submitted together for review	<u>All modules/options of both the Compulsory and Elective Parts</u> of new textbooks must be submitted together for review
Designated Submission Period	2 July 2027 – 29 July 2027	2 July 2027 – 29 July 2027

- (4) No submissions of new sets Information and Communication Technology (Secondary 4 –6) textbooks will be accepted before February 2028 except those submitted during the Designated Submission Period.

From February 2028 onwards, all Information and Communication Technology (Secondary 4 –6) textbooks submitted for review must include all modules/options of both the Compulsory and Elective Parts and they must be submitted together.

D. Release of Textbook Review Reports, Checking Procedures and Textbook Availability

The expected dates of the release of the textbook review reports, checking procedures and the availability of both printed and e-textbooks written for Information and Communication Technology (Secondary 4 – 6) (**Elective Part**) and the textbooks being available for students under the designated period are tabulated below:

	All textbooks submitted during the Designated Submission Period in 2027
Release of textbook review reports	December 2027
Checking procedures (if applicable)	December 2027
Included on the RTL/e-RTL	January 2028
Textbooks available for students	September 2028

- (1) The review results of both printed and e-textbooks written for the Information and Communication Technology (Secondary 4 – 6) curriculum will be released in December 2027 if the textbooks are submitted in the **Designated Submission Period** in Part C. All textbooks will be included on the RTL/e-RTL in January 2028.
- (2) When more than one publisher has submitted textbooks for the Information and Communication Technology (Secondary 4 – 6) curriculum in the same submission period, the review results of all the textbooks concerned will be released at the same time.
- (3) If a publisher has submitted both printed and e-textbooks under the same title, the review results of both versions will also be released at the same time.