

Refund of Other Charges#

發還「其他費用」#

致：教育局常任秘書長

(經辦人:幼稚園及幼兒中心聯合辦事處 香港太古城太古灣道14號6樓602室)

To: Permanent Secretary for Education

(Attn. Joint Office for Kindergartens and Child Care Centres

Room 602, 6/F, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong)

請發還本校所繳交的下列「其他費用」：

Please refund the Other Charges paid by my school as follows:

月份	管理費(港幣\$)	冷氣費(港幣\$)

現附上繳費的收據(或已核證的收據副本)，以供查考。

Copy of the receipt (or certified true copy of the receipt) is attached for reference.

校監簽署Signature of Supervisor: _____ 日期Date: _____

校監姓名Name of Supervisor: _____

學校名稱Name of School: _____

聯絡人姓名 Contact person: _____

電話號碼 Telephone No.: _____

(學校印鑑)
(School chop)

「其他費用」只適用於在緊接2005年9月前向社會福利署領取有關津貼的幼兒中心。

The Other Charges are applicable to only former child care centers that received such subsidy from the Social Welfare Department immediately before September 2005.

請確保已為郵件支付足夠郵資，以免未能送達本局。郵資不足的郵件，一律會由香港郵政處理。

Please ensure that sufficient postage is paid to avoid unsuccessful delivery. Any underpaid mail items will be disposed of by the Hongkong Post.