

申請編號 Application No: \_\_\_\_\_  
(此欄由本處填寫 For Official Use Only)

公益少年團活動津貼申請表  
Financial Subsidy Application Form for CYC Activities

本團網址 CYC Website : [www.edb.gov.hk/cyc](http://www.edb.gov.hk/cyc)

1. 學校 : \_\_\_\_\_  
Name of School  
電話 : \_\_\_\_\_ 傳真 : \_\_\_\_\_  
Tel No. Fax No.

校址 : \_\_\_\_\_  
School Address

2. 公益少年團負責人姓名 : \_\_\_\_\_  
Name of CYC Teacher-in-charge

3. 活動名稱 : \_\_\_\_\_  
Project Title

中央活動 Central Project       分區活動 District Project       校本活動 School-based Project

舉行日期 : \_\_\_\_\_ 時間 : \_\_\_\_\_ 至 \_\_\_\_\_  
Date Time to

活動內容 (如取消活動, 請即來信通知本辦事處):  
Details of the Project (Please notify CYC Office in case of cancellation)

\_\_\_\_\_

4. 參與此項活動之公益少年團人數 : \_\_\_\_\_  
Number of C.Y.C. members involved

5. 服務對象/機構 : \_\_\_\_\_ 受服務人數 : \_\_\_\_\_  
Target / Organization served No. of persons served

6. 本校申請下列各項費用, 填報本表格前, 已查閱導師手冊內有關活動經費申請的細則。  
Itemized breakdown of the budget is as follows. Before completion, relevant details about the financial subsidy stated in the Handbook for CYC Teacher-in-charge has been checked.

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摘要 Details	申請款項 Amount Requested	批准款項 Amount Approved
總額 Total		

校印 School Chop : \_\_\_\_\_

簽署 Signature : \_\_\_\_\_  
(校長 Head of School)

日期 Date : \_\_\_\_\_

姓名 Name : \_\_\_\_\_  
(正楷 IN BLOCK LETTER)

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1. Your application is / is not approved.

2. Please return the attached Form within 3 weeks from the date of the project, i.e. by \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_ for PS(Ed)



**Part III**

**Original Copy Only**

Application No : \_\_\_\_\_  
(For Official Use Only)

Item	Date	Particular	Amount	
1				
2				
3				
4				
5				
6				
7				
8				
9				

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- NOTE:**
1. Original receipts or cash memos for items above
    - should be pasted in A4 paper and attached to this form
    - must be certified correct and signed by the Principal with school chop
  2. Other supporting documents should also be attached if necessary.
  3. This form must be completed with original signature and school chop and forwarded to the Community Youth Club Office, Education Bureau, Room 1141, 11/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong